



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

19 November 2025

NOTICE OF MEETING

Tracking No.: 182

**MEETING OF THE TWG OF TRANSLATORS FOR THE CITIZEN'S CHARTER,
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

Please be informed that there will be a meeting on **November 24, 2025** at **3:00 o'clock in the afternoon** at **Luis Palad Integrated School** to discuss the following agenda:

1. Presentation of the first-phase translations of documents (individual).
2. Input and feedback on the outputs
3. Finalization of the second phase of the translation process
4. Other matters

Your 100% attendance is hereby enjoined.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:


EDWIN R. RODRIGUEZ
Chief- Education Supervisor – CID
Officer-in-Charge

Enclosure:

TECHNICAL WORKING GROUP

No.	Name	Position	Task	School
1.	Christian J. Bables	Education Program Supervisor	Lead	SDO-CID
2.	Luzviminda Cynthia Richelle F. Quintero	Education Program Supervisor	Co-Lead	SDO-CID
3.	Sigrid F. Tibordo	Master Teacher I	Phase 1 Lead Translator	Luis Palad IS
4.	Arlene R. Oabel	Master Teacher I	Phase 1 Translator	Luis Palad IS
5.	Sherlyn C. Moreno	Master Teacher I	Phase 1 Translator	Luis Palad IS
6.	Niel Orven Talavera	Master Teacher I	Phase 1 Translator	Luis Palad IS
7.	Democrito C. Cabile Jr.	Principal I	Phase 2 Evaluator	Pandakake IS
8.	Rempson P. Sumilang	Ast. Principal II	Phase 2 Evaluator	Rosario Quesada IS
9.	Cynthia S. Zorilla	Head Teacher IV	Phase 2 Evaluator	Luis Palad IS
10.	Maria Madel C. Rubia	Head Teacher IV	Phase 2 Evaluator	Luis Palad IS